

Future of the Two Committees – the Stubton Village Hall Management Committee [SVHMC] and the Stubton Social Club Management Committee [SSCMC]

- The two committees have now met and have both accepted the proposal to merge. This paper outlines the points of agreement and action as a result.
- The SVHMC and the SSCMC will merge to form a single umbrella committee – name to be identified - which will oversee the maintenance, utilisation and development of the Village Hall. The rationale behind this move is to improve communication and coordination in the interests of the community and to avoid multiple meetings and duplication of activity within them.
- This main committee would only meet twice a year, one of which would be an AGM. It would have between 8 and 10 members. It would address structural development and overall current and future financial viability of the VH and oversee its sub-committees.
- There will be two sub-committees which will report to and be responsible to the main committee. This is needed to address the requirements of the Charity and its constitution and to separate VH management from VH utilisation in particular alcohol sales.
- The first sub-committee – VH Charity Management – would have four members all of whom would be trustees and form part of the membership of the main committee. These would be the only trustees. This group would consist of the Chair of the main committee, its Vice Chair and two others. This group would be responsible for all aspects of the Charity including approval and submission of accounts. It would also be responsible for and organise day-to-day maintenance of the VH, its utilities and necessary items e.g., insurance, security, and fire alarms. Each trustee would be expected to take responsibility for a specific task. Having this sub-committee negates the need for revision of the Charity Constitution.
- The second sub-committee – VH Utilisation – would have 6 to 8 members and would address community use of the VH including the Stubton Social Club. [The latter would need to remain unchanged to fulfil the requirements of the alcohol licence as a member only club.] It would be chaired by the Vice Chair. It too is envisaged to have member specific tasks -to be agreed but may be as follows.

Caretaker/s

Daytime events Coordinator

Social Coordinator

Bar Steward/Assistant Bar Steward

Communication/Membership

Grant/Funding Watcher

Clubs and Activities Liaison

- All Members would be elected at the AGM with a tenure of one year and specific roles including officers agreed at the first meeting of the new main committee immediately after.
- There would be a single Chair elected from Committee members with a tenure of one year. The Chair would be on the main committee and on the VH Charity Management Committee. The Chair would have a key role in helicoptering over the committees to ensure tasks are carried out and issues addressed.
- There would be a Vice Chair again elected from the main group members who would also sit on the VH Charity Management Committee and who would chair the VH Utilisation Committee.
- These two positions are a requirement of the Charity Constitution. Chair and Vice Chair would both be trustees of the Charity.
- There would be a single Treasurer who would produce separate accounts for the two Committees to fulfil clear separation of any alcohol sales. The current two bank accounts would remain as now.
- There would be a single Secretary who would serve all Committees.
- It is envisaged that formal meetings would be less frequent with virtual contacts and use of 'sky' documents being used.

- Current arrangements would remain in place until the next AGM.
- The AGM planned for 18th May 2021 would be a combined event for both SVHMC and SSCMC and would be where the new arrangements are presented for community approval.
- All Residents of Stubton would be offered free membership of the SSC for the year following the AGM if they wished and membership cards would be distributed as appropriate. Non-residents who are members would remain as members without charge during the same period. Non-residents who are not members would pay a door charge.
- Charity status would continue in the interests of financial gain.
- Commercial hiring of the VH would not continue. The VH would be free to use for Stubton Residents and SSC members.